**Police Department Master Plan Process Subcommittee**

**Meeting Notes**

12:30-1:30  Feb. 24, 2022 via Zoom

**In attendance:**

* Process subcommittee Members: Marina La Grave, Rachel Friend, Tara Winer
* Staff: Sarah Huntley, Wendy Schwartz, Maris Herold, Carey Weinheimer, Aimee Kane, Pam Davis, Amy McMahon

**Feedback options for Joint Terrorism Task Force Agreement**

* Fold into the broader engagement plan in focus areas that relate – Modeling Transparency & Accountability, Providing Leadership in Preventing/Reducing Crime, Integrating with Community, etc.
* Important to hear from all of the voices and using the engagement sessions would be beneficial.
* Important for families to communicate around the crime reductions and get the information to everyone. Leveraging the relationships with local school districts. Latinx families concerned about crime, fentanyl, etc. and kids and want to know how to get more information.
* Discussion about whether there is a need to ask concrete questions on JTTF and/or come up with a broader scope of questions for all agency relationships. If this isn’t the place, should it go to HRC or PD Oversight Committee to do more community outreach?
  + JTTF was a case study for how we handle these requests for new protocols, partnerships and processes. For plan consider framework for how to deal with these going forward.
  + Is this the right place for getting into the weeds of specific contracts? We don’t want to derail this Master Plan process and engagement that goes with it. A broader framework for going forward is ok, but not the details of a specific contract.
  + In regard to the PD oversight – review policies not contracts. Need to check with legal to see if it would be ok for them to review.
* Next steps:
  + Approach in master plan engagement framed in broader strategies addressing how department handles partnerships and agreements
  + Send Heads Up to council about approach
  + Chief will continue engage the community to help them understand the process and purpose of agreements like these. She has met with the HRC already.

**Updated Leadership Team Design for 2022**

* No comments/concerns/questions on proposed changes.

**Update on RFP proposals received and next steps**

* At the last meeting the draft RFP was discussed. Due date was Tuesday. We received 4 proposals and are in the process of reviewing those proposals in the upcoming week to meet the 3/8 deadline to select highest ranked bidder. Three of the four bidders are located in Colorado.
* Wendy Schwartz, Carey Weinheimer, Sarah Huntley and Gastonia Anderson are the staff members reviewing the RFP.

**Next council check-in June 14 – goals**

* Core information for the update will be what’s available in mid May
  + Review of process so far – where we have been
  + Draft plan for council feedback
  + Updates on Window IV which will be in progress at that point

**Additional questions and planning for next month**

* Next meeting is 3/31 at 12:30-1:30