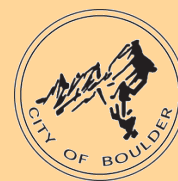


Energy Assessment Compliance Checklist

A Compliance Checklist for Complying with the Building Performance Ordinance Energy Assessment Requirement



☐ Verify your Building is Affected

Buildings subject to an upcoming energy assessment deadline are identified in the Affected Building List published on the website: www.BoulderBuildingPerformance.com. If a building is high-performing, it may be exempt from the energy assessment requirement. See the Exemption Reference Guide at <https://bouldercolorado.gov/sustainability/boulder-building-performance-efficiency-requirements> for more information on exemptions.

☐ Understand Scope of Requirement

Affected building owners must perform energy assessments that meet or exceed the requirements listed in the table below per [Standard 211](#) as published by the American Society of Heating, Refrigerating, and Air-Conditioning Engineers (ASHRAE) in 2018.

Building Size	Energy Assessment Required Scope
Buildings < 50,000 SF	ASHRAE Level I assessment (currently offered by Xcel Energy)
Buildings ≥ 50,000 SF	ASHRAE Level II assessment (NOT currently offered by a local utility)

☐ Select a Qualified Service Provider

The energy assessment must be completed by a Qualified Service Provider, or through an approved utility program. To find a Qualified Service Provider, view the provider list on the website at: <https://bouldercolorado.gov/sustainability/service-providers>

Currently approved utility programs include:

- Xcel Energy's [Process Efficiency Program](#) for eligible industrial facilities – For ASHRAE Level I or Level II compliance
- Xcel Energy's [Onsite Energy Audit Program](#) – For ASHRAE Level I compliance ONLY

☐ Manage Implementation Process

Although the qualified provider will perform the vast majority of the work required for an energy assessment, there are tasks that the building owner must perform for the process to be successful such as providing whole-building energy consumption data, building and tenant-space access and relevant documentation.

☐ Submit Report to City of Boulder

Once the assessment is completed, the final report must be submitted to the City of Boulder via the online submission form at: <https://bouldercolorado.gov/sustainability/boulder-building-performance-efficiency-requirements>

Do you need further guidance?

- Review the **Efficiency Requirement How-to Guide** available at <https://bouldercolorado.gov/sustainability/boulder-building-performance-efficiency-requirements>
- Contact the **Boulder Building Performance Help Desk** at (844) 811-8785 or BPOHelpdesk@bouldercolorado.gov
- Visit www.BoulderBuildingPerformance.com for more information.